



Ministry of Health Malaysia

APPLICATION FORM FOR THE COMPLIANCE LISTING OF PROCESSING ESTABLISHMENT  
FOR EXPORT OF FISH AND FISHERY PRODUCTS

1.0 Type of Application <sup>(1)</sup>:  New  Re-apply  
 Others, please specify .....

2.0 Particulars of Applicant

2.1 Name of Applicant: .....

2.2 NRIC Number: .....

2.3 Name and Address of Company: .....  
.....  
.....

2.4 Tel. No.: ..... 2.5 Fax No.: ..... 2.6 H/P No. ....

2.7 E-mail address: .....

2.8 Company Registration Number (ROC): .....  
*(Please attach copy of the certificate)*

2.9 Company Licence Number: .....  
*(Please attach copy of the licence)*

2.10 Address / Location of processing Establishment: .....  
.....

Postcode : ..... District: ..... State : .....

2.11 Correspondence Address (if different from para 3.3): .....  
.....

(1) Tick (✓) where appropriate

3.0 Food Safety Assurance Program in-place

HACCP  Implementaion  Certification\*

GMP  Implementaion  Certification\*

Others, please specify  Implementaion  Certification\*

.....

4.0 Particulars of Food Handlers

4.1 Have all the food handlers been medically examined and vaccinated by a registered medical practitioner in accordance with the *Food Hygiene Regulations 2009* ?<sup>(1)</sup>

Yes

No

4.2 Have all the food handlers attended any food handlers training?<sup>(1)</sup>

Yes

No

If yes, please attach the names of the workers, name and date of training, name of trainer and training institution.

(1) Tick (✓) where appropriate

\* Please state certification body

## 5.0 Source of Raw Materials for Fishery Products <sup>(1)</sup>

### 5.1 Captured Fishery Product (FP)

No	Common Name of FP	Type of Raw Material (finfish, crustaceans or cephalopods)	Species	Registration No. of Fishing Vessel	Name, Address and Registration No. of Landing Site	Name and Address of Middleman

*Please provide the information in a separate annex if the available space is inadequate*

### 5.2 Aquaculture Fishery Product (FP)

No	Common Name of FP	Type of Raw Material (finfish or crustaceans)	Species	Name, Address and Registration No. of Aquaculture Farm	Name and Address of Middleman

*Please provide the information in a separate annex if the available space is inadequate*

*(1) To be completed where appropriate*

**5.3 Fishery Product (FP) Processed Using Imported Fishery Raw Material (Including Semi-Processed Fishery Raw Material)<sup>(2)</sup>**

No	Common Name of FP	Type of Imported Fishery Raw Material	Species	Captured Fishery <sup>(3)</sup>	Aquaculture <sup>(3)</sup>	Country of Origin	Foreign Supplier
							Name and Address of Processing Establishment

*Please provide the information in a separate annex if the available space is inadequate*

**5.4 Fishery Product (FP) Processed Using Locally Produced Semi-Processed Fishery Raw Material**

No	Common Name of FP	Type of Semi-Processed Fishery Raw Material	Species	Name and Address of Establishment Processing Semi-Processed Fishery Raw Material

*Please provide the information in a separate annex if the available space is inadequate*

(2) Application for compliance listing shall be made using "Application Form for the Compliance Listing of Sources of Imported Fishery Raw Materials in the Supply Chain"

(3) Tick (✓) where appropriate

## 6.o List of Importing Countries and Products

Please specify product(s) to be exported :

No.	Name of Importing Country	Name and Type of Exported Products (finfish, crustaceans or cephalopods)	Species	Processing type / activity <sup>(4)</sup>	Name and Address of Importers

*Please provide the information in a separate annex if the available space is inadequate*

(4) **RW** = raw ; **L** = filleting ; **S** = salted ; **K** = smoked ; **M** = marinated ; **CN** = canned ; **F** = freezing ; **C** = chilling ; **H** = heading ; **G** = gutting ; **W** = wrapping ; **HT** = heat treatment ; **O** = other (please specify)

## 7.o Applicant Declaration

I, .....  
(Name of Applicant)

Declare that:

- the information supplied in this application is true ;
- fully committed to comply with the Food Hygiene Regulations 2009 and
- have undertaken necessary measures to comply with the importing countries' requirements for fishery products.

.....  
(Signature of Applicant)

.....  
(Company Stamp)

.....  
(Date)

## 8.o Please return completed application form to:

Senior Director for Food Safety and Quality Division  
Ministry of Health Malaysia  
Level 4, Menara Prisma  
No. 26, Jalan Persiaran Perdana, Presint 3  
62675 Putrajaya  
(Attn.: Export Branch)  
Tel. No :03-88850797  
Fax. No :03-88850798

## Annex 1 of Appendix 1

### 1.0 Middlemen supply raw materials of fish and fishery products to processing establishment

- To be filled up by processing establishment or middlemen contracted by processing establishment
- A separate form is to be filled for each middleman.
- Please provide the information in a separate annex if the available space is inadequate.

#### i) Particulars of Middleman

Supply to : .....<sup>(1)</sup>  
 Company Name : .....  
 Company Registration Number (ROC) : .....  
 Address : .....  
 Owner Name : .....  
 Owner I.C. No. : .....  
 Tel. No. : .....  
 Fax No. : .....  
 Email : .....

1.1 Number of worker(s) : .....

1.2 Name and NRIC Number of worker(s) :

No.	Name	NRIC No.

*Please provide the information in a separate annex if the available space is inadequate*

1.3 Name and address of supplier(s) and type of raw material (s) sourced:

No.	Name of Aquaculture Farm / Importer	Address of Aquaculture Farm / Importer	Type of raw material (s)

*Please provide the information in a separate annex if the available space is inadequate*

1.4 Address of Fish Collection Centre (s) (if applicable) :

No.	Fish Collection Centre	Address

*Please provide the information in a separate annex if the available space is inadequate*

(1) Name of processing establishments

1.5 Registration number and type of transport vehicle to be used in the export supply chain:

No.	Registration No. of Transport Vehicle	Type of Vehicle <sup>(2)</sup>

Please provide the information in a separate annex if the available space is inadequate

1.6 Type of container used to store fishery raw materials: <sup>(1)</sup>

Insulated box                                       Others, please specify .....

1.7 Usage of Ice

Yes                                                               No

(1) Tick (✓) where appropriate

(2) Refrigerated truck / covered lorry / others, please specify

**2.0 Applicant shall submit documents as follows:**

- HACCP / GMP Certificate (if the establishment is HACCP / GMP certified);
- Any other appropriate supporting documents.
- List of supporting documents:

.....  
.....

---

**3.0 Applicant Declaration**

I, .....  
(Name of Applicant)

Declare that:

- the information supplied in this application is true ;
- fully committed to comply with the Food Hygiene Regulations 2009 and
- have undertaken necessary measures to comply with the importing countries' requirements for fishery products.

.....                                      .....                                      .....  
(Signature of Applicant)                                      (Company Stamp)                                      (Date)

**4.0 Please return completed application form to:**

Senior Director for Food Safety and Quality Division  
Ministry of Health Malaysia  
Level 4, Menara Prisma  
No. 26, Jalan Persiaran Perdana, Presint 3  
62675 Putrajaya  
(Attn.: Export Branch)  
Tel. No :03-88850797  
Fax. No :03-88850798