

MANUAL PERMOHONAN PEMBAHARUAN HACCP

1. Masuk ke laman web <http://fosimdomestic.moh.gov.my/>



The screenshot shows the FoSIM Domestic website interface. At the top left is the Malaysian coat of arms and the text 'FoSIM Domestik SISTEM MAKLUMAT KESELAMATAN MAKANAN MALAYSIA UNTUK DOMESTIK Kementerian Kesihatan Malaysia'. Below this is a banner image of various food items. A white callout box with a pointer to the login fields contains the text: '1. Masukkan ID pengguna dan kata laluan.' The login fields are labeled 'ID Pengguna:' and 'Kata Laluan:', with 'Submit' and 'Reset' buttons below them. A 'Log Masuk' button with a power icon is also present. Below the login fields, there is a link for 'Lupa ID atau kata laluan anda?' and a section for 'Tiada ID Pengguna?' with a 'Daftar Sekarang' link. At the bottom left, there are three steps: 'Langkah 1: Sila baca dan fahamkan Seksyen Pengguna Kali Pertama', 'Langkah 2: Isi Borang Pendaftaran Premis Makanan berdasarkan Kategori Premis', and 'Langkah 3: Cetak Slip Pendaftaran. Perakuan Pendaftaran Premis akan diposkan'. A second white callout box with a pointer to the 'Daftar Sekarang' link contains the text: '2. Jika syarikat belum berdaftar, pemohon perlu membuat pendaftaran dulu.' There is also a small 'English' link at the bottom of the page.

*Jika terlupa ID pengguna atau kata laluan, emelkan kepada fosimhelpdesk@moh.gov.my

Manual Permohonan Pembaharuan HACCP
Bahagian Keselamatan dan Kualiti Makanan, Kementerian Kesihatan Malaysia

5. Pilih menu 'Pensijilan HACCP/GMP'

Selamat Datang ke Sistem Pendaftaran Premis Makanan Bahagian Keselamatan & Kualiti Makanan
Akses terakhir anda ialah pada 11th November 2012 20:34:35 dari 60.52.6.48
Jika menggunakan Internet Explorer versi 9.0, sila klik pada menu 'Tools>Compatibility View' pada 'Browser'.

Menu Utama
Laman Utama
Premis
Baru
Dalam Proses
Berdaftar
Pembatalan
Pembaharuan

Kemaskini Maklumat
Lesen AMB/AMS
Pensijilan HACCP/GMP
Pensijilan MeSTI
Log Keluar

Maklumat Akaun
Nama : test-test
IC No. 111111-11-1111
IP: 60.52.6.48

Status Pendaftaran

Berdaftar (Menunggu Perakuan Pendaftaran)	1	4%
Berdaftar (dengan Perakuan Pendaftaran)	0	0%
Tamat Tempoh	0	0%
Digantung	0	0%
Dibatalkan	23	96%

Maklumat Am

Jumlah Premis Berdaftar 1
Jumlah Premis Berdaftar yang akan luput dalam masa 3 bulan dari hari ini. 0
Jumlah Premis Berdaftar yang akan luput dalam masa 30 hari dari hari ini. 0

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6. Pilih menu 'Pembaharuan HACCP/GMP'

Selamat Datang ke Sistem Pendaftaran Premis Makanan Bahagian Keselamatan & Kualiti Makanan
Akses terakhir anda ialah pada 11th November 2013 20:34:35 dari 60.52.6.48
Jika menggunakan Internet Explorer versi 9.0, sila klik pada menu 'Tools>Compatibility View' pada 'Browser'.

Menu Utama
Laman Utama
Premis
Kemaskini Maklumat
Lesen AMB/AMS
Pensijilan HACCP/GMP
Permohonan Baru HACCP
Permohonan Baru GMP
Simpan HACCP/GMP
Tambah Produk HACCP
Kos Pensijilan HACCP/GMP
Pembaharuan HACCP/GMP
Status Permohonan

Pensijilan MeSTI
Log Keluar

Maklumat Akaun
Nama : test-test
IC No. 111111-11-1111
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Status Pendaftaran

Berdaftar (Menunggu Perakuan Pendaftaran)	1	4%
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Maklumat Am

Jumlah Premis Berdaftar 1
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Jumlah Premis Berdaftar yang akan luput dalam masa 30 hari dari hari ini. 0

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4. Tekan butang 'Carian'

3. Tekan butang 'Mohon'

Pembaharuan Pensijilan HACCP/GMP

Arahan:
1. Permohonan pembaharuan perlu dilakukan selewat-lewatnya enam (6) bulan sebelum tarikh tamat sijil.
2. Sila klik butang CARIAN untuk paparan premis. Sila klik pada no. fail untuk mengisi permohonan pembaharuan.
3. Untuk pertanyaan, sila emel kepada fosachelpdesk@moh.gov.my

Carian Terperinci

Jenis Permohonan : Semua
No Fail :
Tarikh Sijil : hingga
Alamat Premis :
No Rekod : 20 Carihan

No Fail	Alamat Premis	Jenis	Tarikh Sijil	Tarikh Tamat	Bil. Sijil	Jumlah(RM)	No Pendaftaran	
951	Mohon	Kuantan,PAHANG	HACCP	20-01-2011	19-01-2014	1	600.00	COSP1131111-008432

Rekod 1 hingga 1 dari 1

7. Isi semua maklumat di **Section A** dengan tepat.

RENEWAL APPLICATION FORM FOR HAZARD ANALYSIS & CRITICAL CONTROL POINT (HACCP).

Section A : Company and Premise Information - Appendix 2 For

Note : Please key-in the Compulsory Field (*). PBT Liscense Number

Premise Registration No. C05P11311111

A1. Company Name & Address TEST FoSIM DOMESTIC

A2. Premise Name 23100, -, PAHANG

A3. Premise Address TEST FoSIM DOMESTIC

A4. PBT Liscense Number AB1234567 *

Lot 123456, Jalan ABC,

A5. Correspondence Address

A6. HACCP Coordinator ABC

A7. Position QC EXECUTIVE

A8. Fax No 0111111111

A9. Handphone No 00 - 1111111111

A10. Application through SIRIM? Yes No *

Section B : Industry Information

8. Pastikan 'Premise Address' merupakan alamat premis pemprosesan makanan.

9. 'Application through SIRIM' adalah samada pemohon telah memohon sijil HACCP KKM melalui SIRIM QAS International Sdn Bhd atau tidak.

10. Isi semua maklumat di **Section B** dengan tepat.

Section B : Industry Information

Notes : Section B is not mandatory for Government Hospital Kitchen

B1. Number of Full Time Worker(s) *

B2. Annual sale turn-over Please Select *

B3. Category of Industry Large Industry Small and medium industry *

No	Type of Industry	Description
1.	Large Industry (BI)	Comprises 150 full time workers with an annual sale turn-over of RM25 million
2.	Small and Medium Industry (SMI)	Comprises less than 150 full time workers with an annual sale turn-over of not more than RM25 million

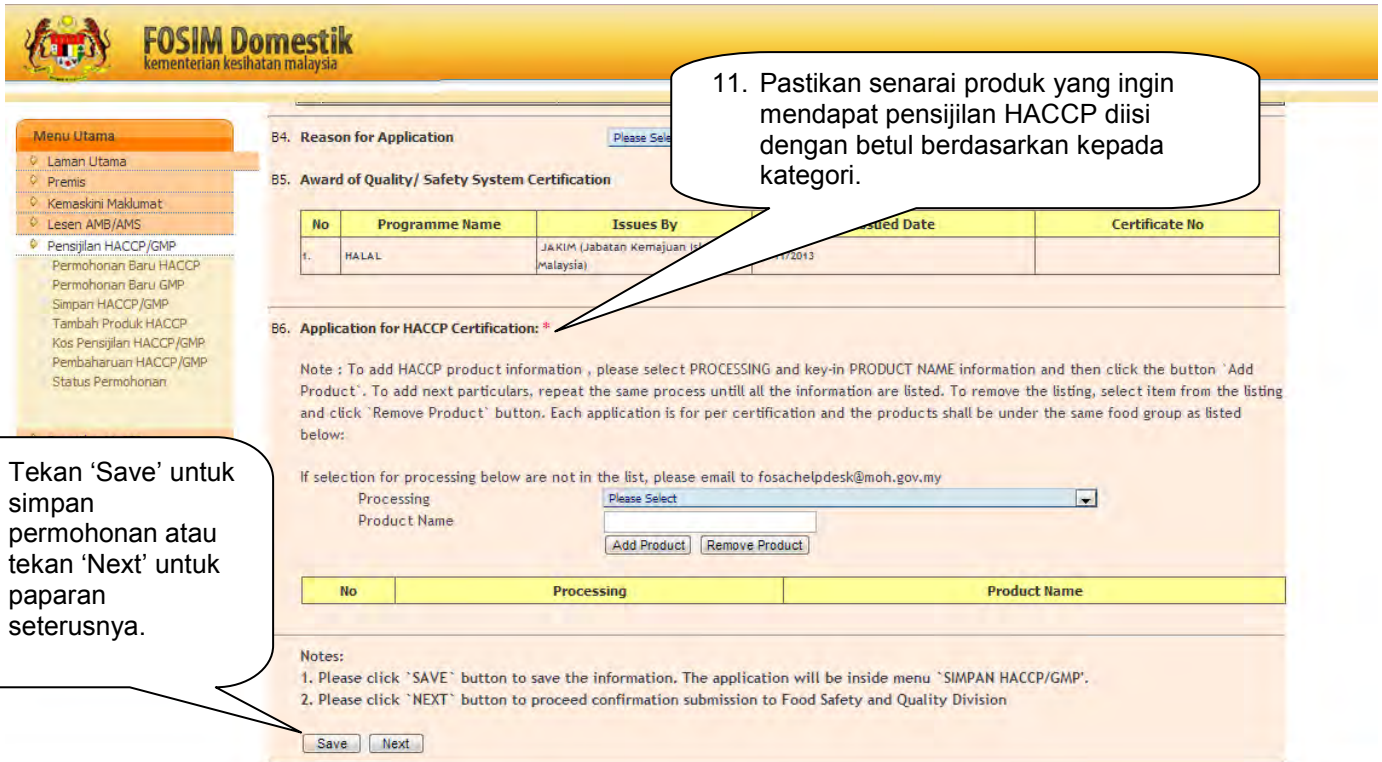
B4. Reason for Application Please Select *

B5. Award of Quality/ Safety System Certification

No	Programme Name	Issues By	Issued Date	Certificate No
1.	HALAL	JAKIM (Jabatan Kemajuan Islam Malaysia)	11/11/2013	

B6. Application for HACCP Certification: *

Note : To add HACCP product information , please select PROCESSING and key-in PRODUCT NAME information and then click the button 'Add Product'. To add next particulars, repeat the same process untill all the information are listed. To remove the listing, select item from the listing and click 'Remove Product' button. Each application is for per certification and the products shall be under the same food group as listed below:



11. Pastikan senarai produk yang ingin mendapat pensijilan HACCP diisi dengan betul berdasarkan kepada kategori.

12. Tekan 'Save' untuk simpan permohonan atau tekan 'Next' untuk paparan seterusnya.

B4. Reason for Application

B5. Award of Quality/ Safety System Certification

No	Programme Name	Issues By	Issued Date	Certificate No
1.	HALAL	JAKIM (Jabatan Kemajuan (Malaysia)	17/2013	

B6. Application for HACCP Certification: *

Note : To add HACCP product information , please select PROCESSING and key-in PRODUCT NAME information and then click the button 'Add Product'. To add next particulars, repeat the same process untill all the information are listed. To remove the listing, select item from the listing and click 'Remove Product' button. Each application is for per certification and the products shall be under the same food group as listed below:

If selection for processing below are not in the list, please email to fosahelpdesk@moh.gov.my

Processing

Product Name

No	Processing	Product Name
----	------------	--------------

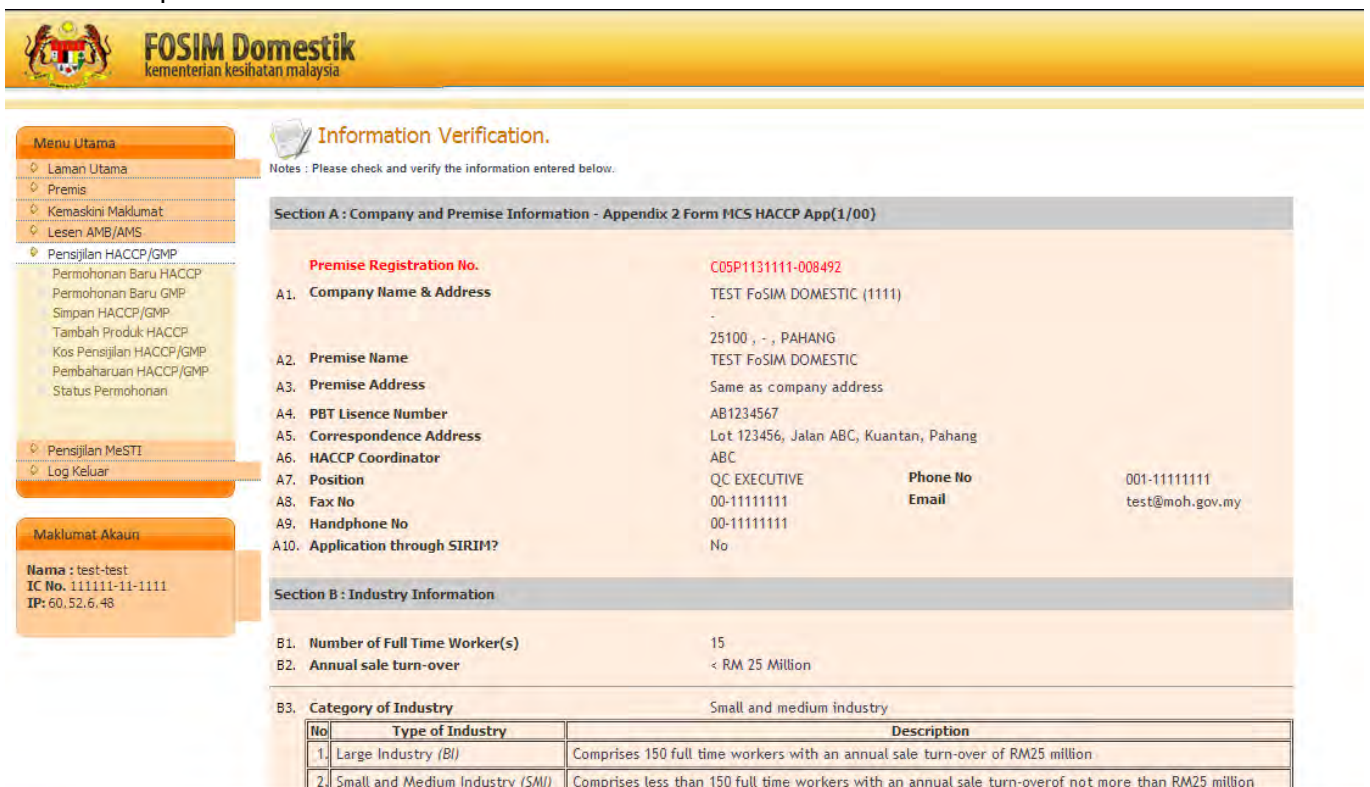
Notes:

1. Please click "SAVE" button to save the information. The application will be inside menu "SIMPAN HACCP/GMP".
2. Please click "NEXT" button to proceed confirmation submission to Food Safety and Quality Division

*Jangan masukkan apa-apa simbol semasa mengisi senarai produk HACCP

* Jika tekan 'Save', permohonan akan disimpan dalam menu 'Simpan HACCP/GMP'. Sila ke menu 'Simpan HACCP/GMP' untuk meneruskan permohonan pembaharuan HACCP.

13. Semak dan sahkan semua maklumat yang telah diisi. Pastikan butiran maklumat adalah tepat.



Information Verification.

Notes : Please check and verify the information entered below.

Section A : Company and Premise Information - Appendix 2 Form MCS HACCP App(1/00)

Premise Registration No. C05P1131111-008492

A1. **Company Name & Address** TEST FoSIM DOMESTIC (1111)
25100 , - , PAHANG

A2. **Premise Name** TEST FoSIM DOMESTIC

A3. **Premise Address** Same as company address

A4. **PBT Lisence Number** AB1234567

A5. **Correspondence Address** Lot 123456, Jalan ABC, Kuantan, Pahang

A6. **HACCP Coordinator** ABC

A7. **Position** QC EXECUTIVE **Phone No** 001-1111111

A8. **Fax No** 00-11111111 **Email** test@moh.gov.my

A9. **Handphone No** 00-11111111

A10. **Application through SIRIM?** No

Section B : Industry Information

B1. **Number of Full Time Worker(s)** 15

B2. **Annual sale turn-over** < RM 25 Million

B3. **Category of Industry** Small and medium industry

No	Type of Industry	Description
1.	Large Industry (LI)	Comprises 150 full time workers with an annual sale turn-over of RM25 million
2.	Small and Medium Industry (SMI)	Comprises less than 150 full time workers with an annual sale turn-over of not more than RM25 million

Menu Utama

- Laman Utama
- Premis
- Kemaskini Maklumat
- Lesen AMB/AMS
- Pensijilan HACCP/GMP
 - Permohonan Baru HACCP
 - Permohonan Baru GMP
 - Simpan HACCP/GMP
 - Tambah Produk HACCP
 - Kos Pensijilan HACCP/GMP
 - Pembaharuan HACCP/GMP
 - Status Permohonan
- Pensijilan MeSTI
- Log Keluar

Maklumat Akaun

Nama : test-test
IC No. 111111-11-1111
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Section C: Submission of Documentation (Only for renewal product)

Please click on the button **Checklist** to print and checking item purposes before submitting all the document(s) below.

A. Document for HACCP Manual

- Product Description & Intended Consumer
- Process Flow Chart
- Hazard Analysis Worksheet
- HACCP Plan Summary

Kindly submit all the documents according to the checklist within two weeks of the submission of the application form. Application will be processed once all the document is complete and received by the Secretary.

Senior Director
Food Safety and Quality Division
Ministry Of Health
Level 3, Block E7, Complex E,
Federal Government Administration Centre
62590 Putrajaya
(att: HACCP Certification Unit)

C: Declaration By Applicant

Company / Food premises hereby undertakes

To declare that the information in the application and accompanying HACCP Manual and supportive document is true

To declare that the HACCP programme has been implemented for more than three (3) months and the pre-requisite programmes are in-place

To comply with the requirement for the HACCP Certification procedure; and

To pay fees related to the certification process irrespective of the granting of certification

Verify that the above information is true and accurate.

Submit **Change Information**

14. Tekan butang 'Submit' jika telah berpuas hati dengan maklumat yang diisi.

15. Tekan dan Cetak 'Checklist'. Lengkapkan permohonan mengikut senarai semak ini dan hantar ke alamat seperti tertera di sini.

16. Permohonan telah dihantar ke Bahagian Keselamatan dan Kualiti Makanan. Permohonan akan diproses setelah dokumen lengkap diterima oleh Bahagian.

Sila simpan Nombor Fail sebagai rujukan.

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Permohonan telah disimpan dlm pangkalan data dan akan diproses oleh pihak BKKM setelah menerima dokumen yang lengkap dari syarikat. Jumlah yang perlu dibayar untuk tujuan pembaharuan adalah **RM 600.00**. Untuk sebarang rujukan dan pertanyaan, sila gunakan nombor fail **951**. Untuk cetak maklumat, sila klik pada butang **CETAK**.

Cetak Maklumat

Menu Utama

- Laman Utama
- Premis
- Kemaskini Maklumat
- Lesen AMB/AMS
- Pensijilan HACCP/GMP
 - Permohonan Baru HACCP
 - Permohonan Baru GMP
 - Simpan HACCP/GMP
 - Tambah Produk HACCP
 - Kos Pensijilan HACCP/GMP
 - Pembaharuan HACCP/GMP
 - Status Permohonan
- Pensijilan MeSTI
- Log Keluar

Maklumat Akaun

Nama : test-test
IC No. 111111-11-1111
IP: 10.22.109.137

Sebarang pertanyaan boleh menghubungi :

**Seksyen Audit dan Pensijilan
Bahagian Keselamatan dan Kualiti Makanan
Kementerian Kesihatan Malaysia
Aras 3, Blok E7, Kompleks E
62590 Putrajaya
Tel : 03-8883 3558
Faks : 03-8889 3815
Emel : fosachelpdesk@moh.gov.my**

TAMAT

SEKIAN TERIMA KASIH