

HACCP CERTIFICATION SCHEME and GMP CERTIFICATION SCHEME



INTRODUCTION

Hazard Analysis and Critical Control Point (HACCP) is a science-based monitoring system for identifying and controlling chemical, physical and biological hazards which are significant for food safety at different points in the food production process.

Good Manufacturing Practice (GMP) in the other hand is a set of regulations, codes and guidelines that control the operational conditions within a food premise allowing for the production of safe food. GMP system should be an integral part of the HACCP system and the foundation for the effective HACCP system.

HACCP and GMP were known as Food Safety Assurance Program and have been recognized internationally as a tool towards the production of quality and safe food.

Therefore, HACCP Certification Scheme and GMP Certification Scheme have been introduced by Ministry of Health Malaysia to enhance the production of safe food in line with global trends in food safety. The scheme requires the food premises to set up and implement HACCP and GMP system that meets the criteria, followed by the application and granting of the certification. The certification will ensure the production of food which is safe and suitable for consumption along the food chain from incoming raw materials to the customer.

The certification scheme is applicable for all manufacturer involved in the food processing and food services.

BENEFITS

1. Enhance food safety and improve marketability for those food produced by certified food premises.
2. Promote the acceptance, both in Malaysia and overseas, of food produced from certified food premises.
3. Fulfill global requirements on food safety including the application for Approval Number for the exporting of fish and fishery products to European Union (For HACCP Certification Scheme only).
4. Advantage of using HACCP/GMP Logos for certified products.
5. Facilitate and expedite the issuance of Health Certificate (For HACCP Certification Scheme only) and Free Sale Certificate which is not dependent on end product testing

REQUIREMENTS FOR APPLICATION

General Requirement:

1. Food premises shall be registered with Ministry of Health Malaysia through the online system at <http://fosimdomestic.moh.gov.my/>
2. Food premises shall be licensed with local authorities.
3. Company is registered with the Companies Commission of Malaysia (Suruhanjaya Syarikat Malaysia (SSM)).
4. The HACCP system and/or GMP/PRP system should have been implemented for a minimum of three (3) months prior to application.
5. Food premises shall comply with the relevant Malaysia Regulations/Standard.

Specific Requirement:

HACCP Certification Scheme

1. The HACCP system shall be developed based on the Malaysian Standard 1480:(Latest Revision).
2. Pre-requisite program shall be in place and documented based on the Malaysian Standard 1514:(Latest Revision).
3. The HACCP Manual shall be available with the minimum content as stated below :
 - 3.1. Company profile
 - 3.2. Organization chart
 - 3.3. Food safety management policy
 - 3.4. Plant layout
 - 3.5. HACCP Team & Responsibilities
 - 3.6. Scope of HACCP Plan
 - 3.7. Food Safety Objective(s)
 - 3.8. Product Description & Intended Consumer
 - 3.9. Process Flow Chart
 - 3.10. Hazard Analysis Worksheet
 - 3.11. HACCP Plan Summary
 - 3.12. Overall Verification Activities & Schedule
 - 3.13. Summary of Pre-requisite Program
4. The Manual shall be duly signed and dated by the company management with executive responsibility.

GMP Certification Scheme

1. GMP system shall be in place and documented based on the Malaysian Standard 1514:(Latest Revision).
2. The GMP Manual shall be available with the minimum content as stated below:
 - 2.1 Company profil
 - 2.1. Organization chart
 - 2.2 Food safety management policy
 - 2.3 Plant layout
 - 2.4 GMP Team & Responsibilities
 - 2.5 Food Safety Objective(s)
 - 2.6 Detail of each GMP's element including SOP, supportive documents, control and monitoring program
3. The Manual shall be duly signed and dated by the company management with executive responsibility.



HOW TO APPLY

Food premise can choose to apply either HACCP Certification Scheme or GMP Certification Scheme depending on the readiness of the food premise by following the step below:

1. Login into website <http://fosimdomestic.moh.gov.my/>.
*For the first time user, the applicant need to register food premise before apply for the HACCP/GMP Certification.
2. Choose the HACCP/GMP Certification Module
3. Choose to apply either HACCP or GMP Certification
4. Fill in the form and follow the instruction
5. Press "Submit".

CERTIFICATION COST

Table 1: HACCP Certification Cost

Type of Industry	New Application (RM)	Application for additional products from certified company (separated) (RM)	Renewal Application (RM)
Big Industry	4,505	2,750	600
Small and Medium Enterprise	3,235	2,550	600

Table 2: GMP Certification Cost

Type of Industry	New Application (RM)		Renewal Application (RM)
	Processing Fee	Certification Fee	
Big Industry	130	2,000	1,500
Medium Enterprise	130	800	700
Small Enterprise	130	400	300
Micro Enterprise	130	200	100

Definition :

- Big Industry** : Comprise >150 full time workers with annual sale turn-over of RM25 million and above
- Small and Medium Enterprise** : Comprise less than 150 full time workers with annual sale turn-over of not more than RM25 million
- Medium Enterprise** : Comprise 51-150 full time workers with annual sale turn-over between RM10 million to RM25 million
- Small Enterprise** : Comprise 5-50 full time workers with annual sale turn-over between RM250,000 to RM10 million
- Micro Enterprise** : Comprise less than 5 full time workers with annual sale turn-over of not more than RM250,000

**Airfares, food, accommodation, mileage and other cost incurred by the auditor(s) for compliance and follow-up onsite auditing will be borne by the food premise (For HACCP Certification Scheme only).

VALIDITY PERIOD

Validity period for HACCP and GMP Certification are three (3) years. The surveillance audit will be conducted by Ministry of Health upon certified food premise at least once in six (6) months within validity period.

RENEWAL OF CERTIFICATION

Application for renewal of Certification is to be made at least six (6) months before expiry date via online system at <http://fosimdomestic.moh.gov.my/>. A renewal cost is specified at the Table 1 for HACCP Certification and Table 2 for GMP Certification.

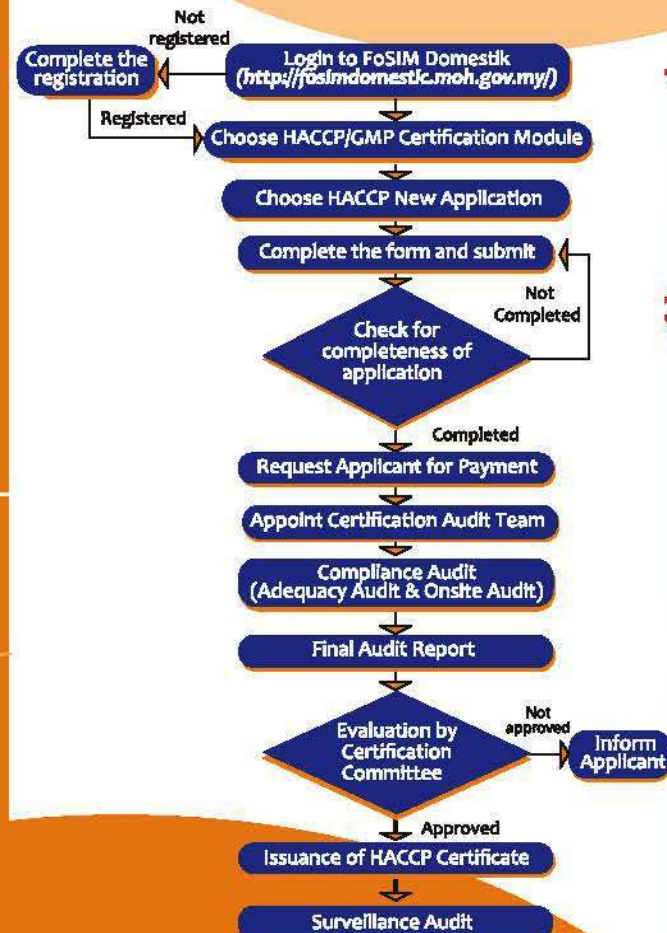


Further Inquiry :
Food Safety and Quality Division
Ministry of Health
Level 3, Block E7, Complex E
Federal Government Administrative Centre
62590 Putrajaya

Tel : 03-8883 3558
Fax : 03-8885 3815
Website : <http://fsq.moh.gov.my>
Facebook.com/BKKM
Twitter.com/BKKMputrajaya
BN/1/2013/10,000



FLOW CHART FOR HACCP CERTIFICATION SCHEME



FLOW CHART FOR GMP CERTIFICATION SCHEME

